Procedure
for Applying for a Scholarship for Persons with Disabilities
Applicable to Students in the 2026/2027 Academic Year

A scholarship for persons with disabilities shall be granted upon **the student's application** on the basis of a disability confirmed by a certificate issued by a competent authority:

1) a disability certificate;
2) a certificate of degree of disability;
3) a certificate referred to in Articles 5 and 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and Employment of Persons with Disabilities (consolidated text: Journal of Laws of 2019, item 1172, as amended)

– hereinafter referred to as the "Certificate".

The Certificate shall be registered by an employee of **the Office for Persons with Disabilities**, who shall be obliged to enter the data from the Certificate into the USOS system without delay. After data migration (on the day following the registration of the Certificate in the USOS system), the student may undertake the activities specified below.

Information regarding the registration of the Certificate may be obtained from an employee of **the Office for Persons with Disabilities by telephone** at 17743**2372 or by e-mail at:** majak@prz.edu.pl.

Please note – a student who registered a certificate of degree of disability in the 2025/2026 academic year or in previous years, and whose certificate remains valid after 1 October 2026, shall not be obliged to register the Certificate again.

In order to submit an application, the following steps should be completed:

Step 1 – Checking the availability of the application in the USOS system

The availability of the application and the correctness of the data entered from the Certificate may be checked by accessing the USOSweb website:

https://usos.prz.edu.pl (Student tab → Applications → Application for a scholarship for persons with disabilities).

If the system allows the application to be submitted, all required data should be entered and the student should proceed to **Step 2**.

Please note

If the USOS system does not contain data from the Certificate, the student should proceed to **Step 3**.

Step 2 – Submission of the application

After printing (generating) and signing the application, the paper version should be submitted without delay to the Student Financial Aid Office, ul. Podkarpacka 1, 35-082 Rzeszów, Building “J”, Rooms 101, 102 or 118, or via the e-Delivery address published on the Public Information Bulletin (BIP) website of the Rzeszów University of Technology. The student shall be obliged to attach a copy of the Certificate (original to be presented for inspection).

Students of the Faculty of Mechanical Engineering and Technology in Stalowa Wola shall submit their applications to the Faculty Dean’s Office during office hours or via the e-Delivery address published on the Public Information Bulletin (BIP) website of the Rzeszów University of Technology.

Step 3 – (only if data from the Certificate are missing in the USOS system)

Information regarding the validity of the Certificate and the degree of disability may only be entered, supplemented or updated by an employee of the Office for Persons with Disabilities.

The scholarship for persons with disabilities shall be granted for one semester.
If the Certificate has been issued for a fixed period, the scholarship for persons with disabilities shall be granted until the last day of the month in which the Certificate expires, but no longer than until the end of the relevant semester.

A student applying in a given academic year for a scholarship for persons with disabilities for the following semester shall be obliged to submit **a new application** without the need to re-register the Certificate.

Please note

The procedure for registering the Certificate at the Office for Persons with Disabilities must be repeated each time the previously registered Certificate expires and a new document is issued.